

# **Weedsport Free Library**

## **Gift Policy**

The Weedsport Free Library accepts gifts under the following conditions:

1. The donor may request special conditions or restrictions on the gift pending library director/Board of Trustees approval.
2. Gifts/Donations which exceed \$500 and which have no restrictions placed upon them by the giver/donor shall be placed in the appropriate reserve fund or funds as designated by a simple majority vote of the Library Board of Directors.
3. Gifts/Donations which do NOT exceed \$500 and which have no restrictions placed upon them by the giver/donor shall be included as revenue for the annual library operations.
4. Collective donations in an individual's name which exceed \$500 and which have no restrictions placed upon them by the giver/donor shall be placed in the appropriate reserve fund or funds as designated by a simple majority vote of the Library Board of Directors.
5. Gift materials will be judged by the same materials selection standards that apply to purchased materials. The Library Director may use discretion in accepting donations for consideration by the Board.
6. Gifts of library materials (books, magazines or other media) will be accepted with the understanding that the library reserves the right to add them to its collection, distribute them to other libraries, sell or discard them.
7. Personal property, art objects, portraits, antiques, and other collectibles will be accepted only on the condition that they may be sold, given away or discarded at the discretion of the library Board of Trustees and the library director.
8. Gift items will be formally acknowledged, if the donor wishes. The library will not appraise or estimate the value of gift donations. The responsibility for such assessment lies with the donor.

**Reviewed: 09/08/22**

Weedsport Free Library  
2795 East Brutus Street  
Weedsport, New York 13166